

Approved

***City of York Board of Architectural Review
Minutes
November 7, 2022***

Members present:

Chairperson Beth Johnston
Gene Gaulin
Linda Lowman
Missy Coleman
Quinn Witte
Diane Hanlon
Gary Stewart

Members absent:

Others present:

Planning Director Breakfield
Planner Kim Womble
(see sign in sheet)

Chairperson Beth Johnston called the meeting to order at 6:29 p.m.

The first item of business was approval of the draft Minutes from the September 12, 2022 meeting. Upon a Motion by Gene Gaulin, seconded by Missy Coleman, the Board unanimously approved the draft Minutes as submitted.

The second item of business was consideration of a certificate of appropriateness (COA) for landscaping and the addition of porch railing for the home located at 11 College Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After much discussion and upon a Motion by Gary Stewart, seconded by Missy Coleman, the Board unanimously conditionally approved the application as submitted with the option for the applicant to reduce the height of the lower rail to align with the historic photo since the bottom porch is not high enough to warrant a guard-rail.

The third item of business was consideration of a certificate of appropriateness (COA) for a monument signage for the Fergus Crossroads Subdivision located in the Gateway Corridor Overlay District.

Planning Director Breakfield reminded the Board of requirements for the Gateway Corridor Overlay District.

Upon a Motion by Gene Gaulin, seconded by Gary Stewart, the Board unanimously denied the application as submitted due to lack of information.

The fourth item of business was documentation of certificate of appropriateness applications.

The fifth item of business was an update regarding staff-approved certificates of appropriateness. Planning Director Breakfield indicated that there were no staff-approved COA applications to report at this meeting.

There being no further business, the meeting was adjourned at 7:15 pm.

Respectfully submitted,

C. David Breakfield
Planning Director

cc: File, Board of Architectural Review 11/7/2022
Seth Duncan, City Manager